

# EMPLOYMENT APPLICATION

## Kevins Worldwide



POSITION APPLIED FOR: \_\_\_\_\_

Kevins Worldwide is committed to a policy of equal employment opportunity for applicants and employees. Employment decisions shall be made without regard to race, color, sex, religion, national origin, age, veteran status, or disability, and shall comply with all applicable federal and state laws prohibiting discrimination in employment.

Omission or misrepresentation of material fact in this application may result in refusal of or separation from employment.

This application will remain active for 30 days after which you may re-apply.

### PERSONAL INFORMATION

LAST NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_ MIDDLE INITIAL: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_

REFERRED BY: \_\_\_\_\_

DATE OF AVAILABILITY: \_\_\_\_\_

SALARY DESIRED: \_\_\_\_\_

STREET ADDRESS: (STREET NAME AND NUMBER)

\_\_\_\_\_

\_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE (HOME): \_\_\_\_\_

(MOBILE): \_\_\_\_\_

Have you ever been employed under another name?  Yes  No

Please list any other names your employment/scholastic records maybe under: \_\_\_\_\_

Do you have the right to work and be employed in the U.S.?  Yes  No

Have you worked for or applied to Kevins before?  Yes  No  
If yes, when: \_\_\_\_\_

Are you able to perform all the essential job functions of the job for which you are applying, with or without reasonable accommodations?  Yes  No

Have you ever been convicted of a felony? (A conviction does not automatically disqualify an applicant. Each case will be evaluated on its own merit.)  Yes  No  
If yes, please explain: \_\_\_\_\_

As an employee have you ever been discharged or asked to resign?  Yes  No  
If yes, please explain: \_\_\_\_\_

### EDUCATION

Names of School and Locations (City/State)

Graduated?

HIGH SCHOOL: \_\_\_\_\_  Yes  No

COLLEGE: \_\_\_\_\_  Yes  No

TRADE/BUSINESS SCHOOL: \_\_\_\_\_  Yes  No

ARMED FORCES: \_\_\_\_\_ RANK: \_\_\_\_\_

**EMPLOYMENT HISTORY**

We will contact previous/current employers unless you indicate those you **DO NOT** want us to contact.  
 EMPLOYER(S): \_\_\_\_\_ REASON: \_\_\_\_\_

List all current and former employers beginning with present or most recent position. **PLEASE DO NOT WRITE "SEE RESUME"**

FROM: _____ TO: _____ (MONTH/YEAR)	COMPANY: _____ ADDRESS: _____ CITY/STATE: _____ PHONE: _____	JOB TITLE: _____ SALARY: _____ SUPERVISOR: _____ REASON FOR LEAVING: _____
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FROM: _____ TO: _____ (MONTH/YEAR)	COMPANY: _____ ADDRESS: _____ CITY/STATE: _____ PHONE: _____	JOB TITLE: _____ SALARY: _____ SUPERVISOR: _____ REASON FOR LEAVING: _____
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FROM: _____ TO: _____ (MONTH/YEAR)	COMPANY: _____ ADDRESS: _____ CITY/STATE: _____ PHONE: _____	JOB TITLE: _____ SALARY: _____ SUPERVISOR: _____ REASON FOR LEAVING: _____
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Please explain any gaps in your employment history: \_\_\_\_\_

**REFERENCES**

Please list the names of three persons not related to you, whom you have known at least one year.

Name	Address	Phone	Yrs Known
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____

**AUTHORIZATION**

I certify that the facts contained in this application are true and complete to the best of my knowledge, and I understand that, if employed, falsified statements on this application shall be grounds for dismissal. My signature authorizes Kevins Worldwide or its authorized agents to conduct a thorough investigation of all statements, written and oral, made by me during the employment application process, including without limitation, information concerning my employment position, law enforcement record, and educational background. I hereby authorize all persons, companies or other entities connected with any such information request, including current or prior employers and law enforcement agencies, to provide any and all information they may have regarding me or my employment. I release Kevins Worldwide from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of Kevins Worldwide has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

\_\_\_\_\_  
**SIGNATURE** \_\_\_\_\_  
**DATE**

**FOR OFFICE USE ONLY**

Hired	Position	Start Date	Compensation